

Venue Hire Pack



The Dream Centre Complex is situated centrally on the Gold Coast with a purpose-built building which houses the Church and various other Church related ministries.

The building was completed in 1998. The Main Auditorium has a large stage, professional sound, lighting and AV facilities and can seat up to 1200 people or be sectioned off for smaller settings.

Also located on the ground floor is a Mini Auditorium with a seating capacity of 175 theatre style. This room has sound, lighting and AV facilities.

An open plan room is located on the second level of the building that seats up to 250 people with or without tables. It has basic kitchen facilities, a standard size stage also with sound, lighting and AV facilities. This area can be broken up into 2 different rooms divided by curtains for corporate and general use.

The building includes a large main foyer, cafe, 2 children's rooms, teaching rooms, male and female toilets on both levels, a side stage greenroom with shower and toilet, parent's room with AV feed, audio visual room and administrative and executive offices. The Complex is fully air conditioned.

The off street, secure parking lot facilitates up to 500 vehicles with separate handicapped and bus spaces.

You can find our facilities on the corner of the Nerang-Broadbeach Road and Chisholm Road in Carrara.

Thank you for considering the Dream Centre Complex as the venue for your next event. If there are any further queries you may have, please do not hesitate to contact the Venue Hire Coordinator.

Dream Centre Complex

1 Chisholm Road, Carrara, Gold Coast
PO Box 2628 Nerang Business Centre, QLD. 4211
Ph: (07) 5596 9999 Fax: (07) 5596 9998
Email: venue@dreamcentre.com.au

Schedule of Charges

The prices shown here are non-inclusive of GST. This is due to any tailor packages and alterations. Please look over the hire packages, equipment, etc. wanted and then simply add the 10% GST. Note that the Dream Centre Complex will supply a Tax Invoice and ABN.

Main Auditorium

Time	Up To 4 Hours	4 Hours +
Cost (Without Stage)	\$1,500.00	\$1,800.00
(With Stage)	\$1,800.00	\$2,100.00

Mini Auditorium

Time	Up To 4 Hours	4 Hours +
Cost (Without Stage)	\$400.00	\$600.00
(With Stage)	\$600.00	\$800.00

Catering

Catering can be organised for any size function, from a board meeting to a large corporate meeting. There are various standards of catering available to suit the functions. Please note that there are also two main methods of costing;

1. Pay at the counter. This style of catering is often suited as the client hiring the venue is not responsible for the payment of refreshments, etc. Those attending the function pay for what they order.
2. Cost per head. This allows for the party hiring the venue to take on more of a host role.

The catering department also specialises in having platters, fruit baskets, etc made up for any VIPs. Costs of catering are totally dependant upon the requirements and requests of those hiring the venue.

Equipment and Staffing Components

Main Auditorium Equipment and Staffing

QTY	ITEM DESCRIPTION	PRICE (EX GST)
	Mixer – Yamaha PM5D 48 Channel Digital Sound Desk	\$350.00/day
	Speakers – L’Acoustics (115XT x 4/SB118 x 4/MTD108a x 2/115FM)	\$100.00/day
	Amps – L’Acoustics (LA17a x 1/LA48a x 3/LA15a x 1) w/BSSFDS 366	\$100.00/day
	Microphones – Sennheiser e835 Vocal Stage Mic x 12	\$10.00 each/day
	Radio Microphones – Sennheiser ew165 Radio Handheld System x 8	\$50.00 each/day
	Headset Mic – E6 with Sennheiser ew100 Radio Belt-pack System	\$50.00 each/day
	Lapel Mic – Lapel with Sennheiser ew100 Radio Belt-pack System	\$50.00 each/day
	Lapel Mic – Shure 184 Lapel with Shure UC Radio Belt-pack System	\$50.00 each/day
	Microphone Stands (4 x Upright/6 x Boom)	\$5.00 each/day
	Sennheiser IEM Wireless Monitor System	\$200.00/day
	Sony Dual Cassette Deck	\$10.00/day
	CD Player	\$15.00/day
	Sony CD-R Recording Deck	\$30.00/day
	Blank CD-R Master Discs	\$10.00/disc
	Follow Spotlight	\$50.00/day
	Lighting Desk – Colotran 96/48	\$100.00/day
	Lights – Coemar 2K Fresnels/1K Selecon Profiles/Auroras/Par 64’s	\$350.00/day
	Moving Lights (Robe 250xt Spot x 6)	\$150.00 each/day
	Moving Lights Controller w/ Workstation	\$150.00 each/day
	Video Switcher (Edirol V-440HD Multi Format Video Mixer)	\$80.00/day
	Video Projectors x 2 (Mitsubishi X500U LCD 3600 Lumens)	\$250.00/day
	Projection Screens x 2 (12’ x 9’)	\$100.00/day
	CG Computer Station (incl. Power Pt, Overlay Scan Converter)	\$50.00/day
	Video Cameras x 3 (Panasonic JVC GY-HD 110 with Studio Kit)	\$100.00 each/day
	Panasonic DVD Player	\$20.00/day
	Panasonic DVD Recording Deck	\$30.00/day
	Blank DVD Master Discs	\$10.00/disc
	<u>Instrument Hire</u>	
	Yamaha S-90 88 note Weighted Stage Keyboard	\$85.00/day
	5 Piece Drum Kit (Yamaha - Stage Custom Nouveau)	\$150.00/day
	<u>General Furniture</u>	
	Podium	\$20.00/day
	Seating – Additional Seating Sourced Externally	\$3.00/chair
	Tables (900 x 1200)	\$10.00 each/day
	Table Cloths	\$5.50 each/day
	<u>Technical Staff**</u>	
	FOH Sound System Technician	\$45.00/hour
	Lighting System Technician	\$40.00/hour
	Moving Lights Programmer	\$55.00/hour
	Moving Lights Technician	\$50.00/hour
	Computer Imaging Technician	\$40.00/hour
	Video Mixing Technician	\$45.00/hour
	Video Camera Technician	\$40.00/hour

* Any damages to equipment during venue hire will be included in venue costs

** Note that those hiring the venue can supply their own technical staff. However, one or more of the venue’s technical staff will need to be present throughout the duration of the hire. The number required is proportionate to the complexity of the technical hire.

Equipment and Staffing Components (cont'd)

Mini Equipment and Staffing

QTY	ITEM DESCRIPTION	PRICE (EX GST)
	Yamaha 12 Channel Powered Sound Desk	\$65.00/day
	Speakers (2 x AT subs, AT 4 x mid-highs), Amps (AT 1000B Amps)	\$100.00/day
	Microphones – Sennheiser e835 Vocal Stage Mic x 4	\$10.00 each/day
	Radio Microphone – AKG Wireless Radio System	\$50.00 each/day
	Microphone Stands	\$5.00 each/day
	CD Player	\$10.00/day
	Panasonic DVD Player	\$15.00/day
	Lighting – IC300	\$70.00/day
	Panasonic 106cm Commercial Plasma Screens x 3 (Wall Mounted)	
	Data/Video Projector	\$100.00/day
	Projection Screen (5' x 5' Tripod Screen)	\$50.00/day
	Computer Imaging Station (incl. Power Pt)	\$50.00/day
	<u>Instrument Hire</u>	
	Triton 61 note Keyboard	\$85.00/day
	5 Piece Drum Kit – Mapex Mars Pro	\$150.00/day
	<u>General Furniture</u>	
	Podium	\$20.00/day
	Tables (900 x 1200)	\$10.00 each/day
	Table Cloths	\$5.50 each/day
	<u>Technical Staff**</u>	
	FOH Sound System Technician	\$45.00/hour
	Lighting System Technician	\$40.00/hour
	Computer Imaging Technician	\$40.00/hour

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Venue Staffing

QTY	ITEM DESCRIPTION	PRICE (EX GST)
	Venue Manager	\$55.00/hour
	Technical Manager	\$50.00/hour
	Catering Manager	\$40.00/hour
	Cleaning Staff	\$35.00/hour
	Ushering Staff	\$35.00/hour
	Catering Staff	\$35.00/hour
	Security Staff	\$35.00/hour
	Car Parking Attendants	\$35.00/hour

Booking Information Form

Name of Hire Organisation/Party: _____

Address: _____

ABN: _____ Phone: _____

Mobile: _____ Fax: _____

Email: _____

Function Coordinator: _____

Function Date/s: _____ Type of Function: _____

Area/s to be hired: _____

Function Start Time: _____ Conclusion Time: _____

Bump In/Set Up Time: _____ Bump Out/Set Down Time: _____

Is there an intermission? If so, what time/s: _____

Expected number of attendants: _____

List all guest speakers/artists/bands: _____

Guest Arrival Time/s: _____ Sound Check Time/s: _____

List any VIPs: _____ VIP Arrival Time: _____

Open Foyer to Public _____ minutes/hours prior to start time.

Main Auditorium doors to be open _____ minutes/hours prior to start time.

Who will be the coordinator present at the function: _____

Will there be any merchandise on sale: _____

Are merchandise tables required? If so, how many: _____

Are there any signs/banners/flags to hang for the event: _____

Is a venue inspection required? If so specify date and time: _____

Do you have any further requirements/needs which are not covered in the pack: _____

If so, what are they: _____

Further comments: _____

Dream Centre Complex

Hire Terms & Conditions

1. Tentative bookings will be held for a period of 30 days only, after which time the space will be released.
2. A holding fee of \$150.00 or 5% (whichever is greater) of the costs quoted is payable at the time of confirming all functions.
3. A deposit of \$300.00 or 10% (whichever is greater) of the costs quoted is required 30 days prior to the booking. Confirmations and deposits must be received 30 days prior to function date.
4. Function cancellations notified in writing 60 days prior to the function date will be reimbursed the full holding fee. Written notification received 60 to 30 days prior to that date will be reimbursed 50% of the full holding fee. Functions cancelled less than 30 days prior to the date will forfeit the total holding fee and deposit. No shows without 24 hours prior notification will incur full hire rates charged to the client.
5. A 15% surcharge is applicable for any event that falls on a Public Holiday.
6. The organisation making the booking is required to supply a Public Liability Insurance Certificate of Currency for \$20m (min) along with the event details and holding fee (Item 2) to enable the booking to be completed.
7. All final details, entertainment, audio visual, room set ups and starting and finishing times must be confirmed in writing 15 days prior to the function.
8. For functions extending after midnight, details of the finish time must be confirmed in writing 21 days prior to the event to allow for cleaning staff to be reorganised.
9. A labour charge is applicable for technical staff. For each additional hour after midnight there is an increase.
10. Dream Centre Complex will not accept responsibility or the loss or damage to any equipment or merchandise left on the premises prior to, during or after the function.
11. All artwork and promotional material must be authorised by Venue Manager before publication.
12. For all exhibitions and stage set-ups produced by outside contractors, plans must be approved by the complex's Production Manager a minimum of 30 days prior to the event. The outside contractors must liaise with the complex's Audio Visual Technicians in all matters of delivery, set-up and breakdown.
13. Clients will be responsible for ensuring the orderly behaviour of their guests and the complex reserves the right to intervene where it sees fit.
14. No items are to be attached, pinned or glued to the wall surface of any pre-function or function room. Poster boards and pin boards may be arranged.
15. Furnishings in the Complex are not to be moved or altered without prior consent of the Venue Manager.
16. Staff and Volunteers supplied by the organisation making the booking will need to be briefed on standard venue policy and emergency procedures prior to the event by the Venue Manager.
17. Prices will be confirmed in writing along with final function details.
18. Every endeavour is made to maintain prices as printed, however, upon written notice to the Client, these may be subject to reasonable increase at management's discretion to meet rising costs.
19. Clients will assume responsibility for any and all damages caused during the function by any of their guests or any other persons attending the function, whether in rooms reserved or in any part of the complex.
20. Dream Centre Complex reserves the right to change a function room or venue where it deems necessary. However, every effort will be made to choose an alternative venue and the organiser will be informed as early as possible.